2024 Teaching Excellence Award Nomination Form

# Instructions

Complete this form (including the Summary and Nominations Letter sections below) and assemble it into a single PDF that includes the nominee’s curriculum vitae and any additional evidence of effective teaching (such as a teaching portfolio or dossier). Email this document to the Office of Academic Programs (c/o Ann Gould, [ann.gould@rutgers.edu](mailto:ann.gould@rutgers.edu)) no later than October 3, 2024. Please send any questions about the award criteria or nomination process to Ann Gould.

# Candidate Information

## Candidate’s Name:

First M.I. Last

## Candidate’s Professional/ Academic Title:

## Candidate’s Department or Program:

## Candidate’s Work Phone: Candidate’s Work Email:

## Candidate’s Dept. Chair: Dept. Chair Email:

# Nominator Information

## Nominator’s Name:

First M.I. Last

## Nominator’s Professional/Academic Title:

## Nominator’s Work Email:

# Criteria

This award is open to any full-time or part-time faculty member with teaching responsibilities within the School of Environmental and Biological Sciences and/or the New Jersey Agricultural Experiment Station who has consistently demonstrated outstanding teaching, including all activities in which faculty members engage to facilitate learning by undergraduate, professional, or graduate students.

Excellence is illustrated by activities that include, but are not limited to, the following:

* Development and implementation of creative teaching initiatives
* Original work and ideas that raise the level of academic excellence
* Use of innovative approaches to teaching
* Demonstration of teaching effectiveness in specific courses
* Demonstration of integrity and leadership in the academic community
* Non-traditional contributions to the learning process both inside and outside the classroom
* Evidence of mentoring practices to benefit students, prospective students, and colleagues
* Initiatives that foster student and community engagement

A nominee should meet as many of the above criteria as possible; please provide concrete examples and/or endorsements to support the criteria applicable to the nominee. **Although a curriculum vitae must accompany the nomination**, the submission (optional) of a teaching portfolio or dossier (8 to 10 pages maximum) is welcome. A teaching portfolio is a well-organized set of documents that includes the nominee’s teaching and learning philosophy, strategies and objectives, and evidence of teaching excellence (for example, data showing success of the nominee's students; selected components of course syllabi, handouts, and examinations or other assessments; methods of assessing student learning and achievement independent of student evaluations or summaries of recent student evaluations; peer evaluation of teaching; and student mentoring and advising).

# Award Information

* This award may be bestowed to one nominee or to none of the nominees.
* The award winner will receive an honorarium of $1,000 for professional development deposited into their departmental account.
* The award winner will receive a commemorative certificate.

# Summary

In the space below, provide a summary statement (150 words or less) of how the nominee has met the criteria.

# Nomination Letter

Please use the space below for a maximum of two pages. (More than two pages will not be accepted.)

## Nomination Letter continued

## Nomination Letter created by (name, title, and department or program)