2024 Outreach and Community Engagement Excellence Award Nomination Form

# Instructions

Complete this form (including the Summary and Nominations Letter sections below) and assemble it into a single PDF that includes the nominee’s curriculum vitae. Email this document to the Office of Rutgers Cooperative Extension (Rhonda Breen-Simone at [rbsimone@njaes.rutgers.edu](mailto:rbsimone@njaes.rutgers.edu)) no later than October 3, 2024.

# Candidate Information

## Candidate’s Name:

First M.I. Last

## Candidate’s Professional / Academic Title:

## Candidate’s Department or Program:

## Candidate’s Work Phone: Candidate’s Work Email:

## Candidate’s Supervisor/Dept. Chair: Supervisor/Dept. Chair Email:

# Nominator Information

## Nominator’s Name:

First M.I. Last

## Nominator’s Professional / Academic Title:

## Nominator’s Work Email:

# General Description

This award recognizes a faculty or staff member within the School of Environmental and Biological Sciences (SEBS) or the New Jersey Agricultural Experiment Station (NJAES) who makes significant outreach contributions that extend the expertise and resources of the University in ways that positively impact social, civic, economic, or environmental conditions facing the people and communities of New Jersey and beyond. The award also recognizes community engaged scholarship, teaching, and outreach/extension that embody Rutgers Beloved Community through attention to diversity, equity, and inclusion.

# Criteria

This award is open to individual faculty or staff members and teams (teams can be faculty or faculty with staff, students, or others) within the School of Environmental and Biological Sciences and the New Jersey Agricultural Experiment Station who have demonstrated extraordinary contributions and positive impact through their outreach.

Candidates must meet and demonstrate impact in more than one of the following:

* Recognition of impact by stakeholders, program participants, peers, community members, or other constituents through awards, citations, media, and/or other means.
* Documentable outcomes and impacts from outreach related to one’s programming or scholarship (i.e., the body of creative intellectual, peer-validated work inclusive of extension publications/factsheets, articles in journals, presentations to the scientific community, community engagement activities, educational programs, etc.).
* Initiatives, classes, or programs that significantly enhance the visibility and recognition of SEBS and/or NJAES among stakeholder groups or other external audiences.
* Significant engagement with an organization, colleagues, or entities outside of the academic community that contribute meaningfully to the identification, development and/or delivery of impactful outreach.
* Active engagement of Rutgers students in community-based learning.
* Active engagement in collaboration with faculty and outreach programs across Rutgers to expand community access to needed expertise and services.
* Inclusive program delivery and outreach that meets needs expressed by partnering organizations in underserved and diverse communities.
* Success in efforts to meaningfully increase the diversity of individuals served and/or engaged.

# Award Information

* This award may be given to one, two, or none of the nominees. If two awards are given, one will be focused specifically on excellence in supporting DEI/Beloved Community through community engagement/extension.
* The award winner will receive an honorarium of $1,000 for professional development.
* The award winner will receive a commemorative certificate.

# Summary

Provide a summary statement (150 words or less) of how the nominee has met the criteria.

# Nomination Letter

Maximum of two pages. (More than two pages will not be accepted.)

## Nomination Letter continued

## Nomination Letter created by (name, title, and department or program)